

Arkansas State University  
Staff Senate Meeting Minutes  
June 18, 2008

The Arkansas State University Staff Senate met on Wednesday, June 18, 2008, in the Dean B. Ellis Library Board Room on the ASU-Jonesboro campus. President Shawn Smee called the meeting to order at 2:05 p.m. and attendance was taken:

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| Natalie Ball – proxy Zack Minton          | David Kenley – present                             |
| Cindy Bode – present                      | L. C. Kennedy – present                            |
| Sandra Bramblett – present                | Helen McCoy – present                              |
| Phareta Calkin – absent (proxy Lou Adams) | Donna McMillin – present                           |
| Jon Carvell – present                     | Terry Merriweather – present                       |
| Kaye Childs – present                     | Sharon Milligan – absent                           |
| Jennifer Clack – present                  | Elaine Poynter –absent (proxy Frances Hart absent) |
| Diana Corder – present                    | Gail Rasberry – present                            |
| Ellena Cox – proxy Toni Holt              | Jerry Sailor – present                             |
| Tammy Fowler– present                     | Shawn Smee – present                               |
| Rosemary Freer – present                  | Vicki Walker – present                             |
| Regina Gilbert – absent                   | Randy West – present                               |
| Janet Hardin – present                    | Skilled Crafts-vacant                              |
| Victor Hill – present                     |  |
| Peggy Hunt – absent                       | Randy Martin – ExOfficio Pres.                     |
| Jennifer Jasinski – proxy Dana Slatton    | Carol Barnhill – Parliamentarian                   |

**Minutes:**

The minutes of the May meeting were approved without revision.

**Treasury Report:**

Senator Bramblett gave a report on behalf of the Treasurer, Senator Poynter. The Staff Senate account balanced as of May 31, 2008. Account balance for E&G reflected expenditures totaling \$599.12 and an ending balance for the month of \$371.28. Foundation Account balances were: Santa's Tribe - \$19,001.94, Discretionary - \$11,483.59, Educational Stipend – (\$210.40). The deficit was created when stipends were distributed, and discretionary funds were transferred to rectify the account. The treasurer's report was accepted without changes.

**Old Business:**

The discussion regarding feasibility and desire for a general staff assembly during the Fall 2008 semester was resumed. Motion per Senator Corder: To hold general assembly in lieu of annual retreat with dates to be announced. Second per Senator Hill. Motion passed. Senator McMillin agreed to chair committee including Senators Hill and Fowler.

### **New Business:**

Discussion was heard on the following issues:

- **Vacancies on Stipend Committee** – Senator Carvell reported seven vacancies on the stipend committee, and asked for volunteers to serve. According to Carvell, EEO categories requiring representation included Non-Faculty Professional and Service/Maintenance. Senator Poynter would serve as ex-officio member for the Non-Faculty Professional, and Carvell nominated Senator West for Service/Maintenance. Seconded by Senator Fowler. West accepted nomination and was selected to serve unanimously. Carvell reported that the committee's busy time was mid-September through Mid-November, and called on all Senators to assist with getting information out to staff for applying. He also encouraged senators to apply.
- **Open Senate Seat** – President Smee reported that due to the resignation of Senator Cameron Martin, a vacancy had been created in Skilled Crafts. Vice President Freer stated that an election to replace Martin would be set up and that the information regarding nominations and voting would be forwarded via email to Senators West and Sailor for distribution to constituents.

### **Other Business:**

- Discussion was deemed no longer necessary regarding shared governance proposals presented at the May meeting due to approval by upper administration.

### **Announcements and Reminders:**

- The Healthy Activity Program was reported as ongoing and frequent updates could be found on the wellness website.
- Next Meeting July 16, 2008 2:00 p.m.

The meeting adjourned at 2:25 p.m.

Submitted respectfully,

Gail Rasberry

Secretary, Staff Senate