

ASU Staff Senate Meeting

Date	August 21, 2003
Place	Dean B. Ellis Library, Board Room, 8 th Floor
Start Time	9 a.m.
End Time	9:25 a.m.

Persons Attending

Senators

Bramlett, Sandra	Freeman, Tami	McMillin, Donna
Clark, Mark	Gulley, Jeff	Neldon, Don
Coker, Barbara	Jackson, Philip	Nelson, Vic
Ford, Ann	McCay, Judy	Poynter, Elaine

Absent

Tony Bittle
Margie Vaughn
Carol Barnhill
Toni Holt
Carolyn Reece
Sharon Lee

Proxies

Donna Kirksey for Laura Cremeens
Sherri Estridge for Carolyn Douglas

Ex-Officio

Pam Davis

Agenda

1	Call to order The meeting was called to order at 9 a.m. by President McCay.
2	Approval of Minutes Minutes of the July 17 minutes were approved
3	Treasurer's Report Copies of account expenditure and balances as of August 20, 2003 were distributed and approved. Balances in the Staff Senate accounts were: Staff Senate Discretionary Account - \$2,762.93 Staff Senate ASU Account - \$2,675.00 Santa's Tribe Discretionary Account - \$10,344.78 Santa's Tribe ASU Account - \$1,045.77 (For report copy: sbramble@astate.edu)
4	CLIP Luncheon Update A recognition luncheon is scheduled for Wednesday, September 17, 2003, at 11:30 a.m. in the Convocation Center, Hames Room. Participants who completed their CLIP plan were notified by Human Resources via RSVP memo. Participants are asked to RSVP by September 5 with their menu choice and <u>also let HR know if you are an active senator</u> . For more information contact your HR representative.

5	<p>Staff Senate Tailgate – Faculty/Staff Appreciate Day</p> <ul style="list-style-type: none"> ○ Staff Senate tailgate discussed and tabled for next meeting. Discussion was that November would be a better time to have a tailgate, rather than in September because of the lack of planning time. Also, the Faculty and Staff Appreciation Day is on September 6th and the opinion was that a Staff Senate tailgate in September would be a duplication of effort. Everyone is encouraged to attend the Faculty/Staff Appreciate Day tailgate party and receive free football tickets that will be distributed at the tailgate. Be sure to return your form to the President’s Office by August 29 with the number of your guests and number of complimentary football tickets needed.
6	<p>New Discussion:</p> <ul style="list-style-type: none"> ○ Special Events Committee as a standing committee was discussed. Staff Senate website was updated, was the printed bylaws? ○ Election for part-time employees will be in September. Think about who you would like to nominate. ○ United Way Day of Caring is planned for Friday, September 12. Deadline to sign up is August 29. Details and registration at http://asunews.astate.edu/DayofCaring03.htm or call Russ Hannah at 972-2024; Dawn Tucker at 972-3362 or Diana Corder at 910-8262. Various shifts and jobs are available. Volunteers will meet at 8 a.m. at St. Bernard’s Regional Medical Center before reporting to their job assignments. ○ Senate approved a motion to set up an account at the Copy Center for staff senate copying purposes. ○ President McCay received a request of clarification of the “Notification of Salary” and why employees receive them. McCay explained that staff members have never had a contract with ASU. ASU employees are under the “Arkansas “At Will” clause, whereby an employee may be terminated without cause. The “Notification of Salary” is a letter that lists your salary and benefits.
8	<p>APERS – Arkansas Public Employees Retirement System will present a seminar on the retirement process on September 18 at the Convocation Center. Any member of APERS is invited to attend. This session may be most beneficial if you are planning to retire soon. You do not need to take leave to attend this presentation. Registration is at 8 a.m. with different sessions presented throughout the day with question and answer sessions slotted for 11:30a.m.-12 p.m. and 4:00-4:30 p.m. For more information, contact your Human Resources representative at 972-3454.</p>
9	<p>Adjourn The meeting adjourned at 9:25 a.m. Next meeting will be Thursday, September 18th at 9 a.m. in the Dean B. Ellis Library Board Room.</p>

Respectfully Submitted:

Vic Nelson
Staff Senate Secretary