

Staff Senate meeting  
February 21, 2002  
9 a.m. to 10:20 a.m.  
Board Room, 8<sup>th</sup> floor, Library

Present: Hope Phillips, Sandra Bramblett, Janet Hardin, Elaine Poynter, Donna Bollinger, Jim Steele, Renita Gray, Clint Halcom, D.A. Davis, Sharon Lee, Tami Murray, Lanny Tinker, Peggy Hunt, Mike Rippey, Deanna Warren (for Kathy Meyer), Laura Cremeens

## Agenda

1. **Call to Order.** President Phillips called the meeting to order at 9 a.m.
2. **Minutes.** The January 17, 2002 minutes were reviewed and approved. Motion to approve by Senator Steele; seconded by Senator Hardin. Unanimously approved.
3. **Treasurer's report.** Senator Bramblett reported the following balances as of February 21, 2002. Motion to approve by Senator Murray; seconded by Senator Steele. Unanimously approved.
  - Staff Senate account - \$1,512.95 (\$500 deposit from Development for Staff Picnic)
  - Santa's Tribe ASU account - \$801.30
  - Santa's Tribe ASU Foundation account - \$3,026.99
  - Cookbook account - \$1,686.13
4. **Health Care Bids.** JW Mason informed the Senate that ASU would begin a comparison of physician networks and third party administrators to see if our current health insurance program can be improved or should be changed. Focus groups will be assembled in early March and open forum meetings with all ASU employees will be scheduled in an effort to gather customer satisfaction information on our current providers, USAble (claims administrator) and Arkansas First Source (physicians network). A Request for Proposal will be developed by ASU and made available to a number of claims administrators and physician networks. Replies from vendors should be in by late summer/early fall and Dr. Mason expects a decision to be made by early November. Dr. Mason stressed that this is only a comparison study and that a change in providers is not definite. All schools in the ASU system will be involved in the review and decision process.

President Phillips asked for an update on the availability of mail order prescriptions. Dr. Mason stated that employees have always had the option to order maintenance drugs by mail but that a copay is required for each month's supply. In April 2002 employees should be able to order three month's supply and pay only two copays. Details will be sent to employees shortly.

5. **CLIP Participation FY02.** President Phillips said CLIP participation decreased slightly from last year. It has not been determined if CLIP will be funded for 2001-2002. A summary of fiscal year 2002 CLIP bonus participation by administrative area was distributed.

6. **ASU Digital Campus: Present and Future.** Mr. Mark Hoeting, Director of Information and Technology Services, presented an assessment of ASU current IT systems and services and outlined plans for the future. The presentation focused on two areas: Realities of the current environment, and the Introduction of the Strategic Direction and Planning Process. The realities were narrowed down to: Disparate Organizations, Distributed Systems/Duplicated Processes, Isolated, Non-Collaborative Environments Limited Access to Data ( 11 hours/day), Insecure, reactionary IT policy environment, Non-converged, multiple mediums (data, telephony, cable-television, wireless, etc...).

The Strategic Direction and Planning Process section was narrowed down to four discussions: The process, goals, strategy, and plan. Each of these were presented as "In Development" concepts.

The Process:

- Develop a shared vision and subsequent goals
- Assess Campus Readiness compared to goals
- Develop an understanding of roles in attaining that vision
- Identify hindrances to that vision
- Identify strategies to attain goals
- Develop implementation plan
- Implementation, Assessment, Modification

The Goals:

(Still in Draft)

The Strategy: (Draft)

Build a scalable IT Infrastructure that fosters integration, improved service, and efficient implementation of new services in a timely fashion.

The Plan: (Draft)

- Build a scalable Data Communications Infrastructure
- Integrate Currently-Capable Systems
- Replace currently in-capable systems
- Develop/Implement Inclusive Middleware

7. **Voice Mail System.** President Phillips asked Mr. Hoeting if voice mail, if implemented on campus, will be optional to each department, and would it be an expense paid for by the university or would departments be required to pay for the service. Mr. Hoeting said voice mail would be optional, and that he did not know how administration would choose to pay for it; however, if departments were to be billed individually for each person who uses it, the charge would be \$4 to \$6 per user per month. He stressed that the decision to implement voice mail has not yet been decided.
8. **Shared Governance Proposal from Calendar Committee.** President Phillips approved, on behalf of Staff Senate, the recommendation from the Calendar Committee supporting the 15-week semester calendar (including finals). The proposal is currently working its way through the Shared Governance process.

9. **Old business.** None

10. **New business.**

- o Senator Renita Gray replaces Ed Postel on Staff Senate until May 2002. Senator Postel resigned from ASU.
- o Staff Senate elections for new senators will take place in March. Nomination forms have been sent to staff.
- o The Distinguished Performance Award ceremony will be Wednesday, May 8 at 1:30 p.m. at the Fowler Center. Nominations may be sent to Janet Hardin in Human Resources.
- o The staff picnic will be Tuesday, May 21, 11 a.m. to 1:30 at the Pavilion.
- o Senator Steele announced the next fish fry is April 5 at the Convocation Center. The event has been sponsored by the staff of Facilities Maintenance to raise money for scholarships for dependents of its employees. Since the Facilities Maintenance scholarship is fully endowed, proceeds from future fish fry events will be used to establish a scholarship fund for dependents of all ASU staff. Staff from across campus are invited to participate. Senator Steele said a meeting would be set within the next two weeks to begin planning. All staff will be notified of the meeting time and location.

The next meeting will be April 18 at 9:00 a.m. in the Reng Center – Choctaw Room.

The meeting adjourned at 10:13 a.m.

Respectfully Submitted By,  
Senator Creemens  
(Standing in on behalf of Senator Hicks)