

ASU Staff Senate Meeting – Draft of Minutes

Date	January 21, 2004
Place	Dean B. Ellis Library, Board Room, 8 th Floor
Start Time	2 p.m.
End Time	3:15 p.m.

Persons Attending

Attending Senators

Coker, Barbara	Gulley, Jeff	Neldon, Don
Clark, Mark	Hill, Victor	Poynter, Elaine
Cremeens, Laura	Holt, Toni	Reece, Carolyn
Douglas, Carolyn	McCay, Judy	Schakelaar, Janna
Ford, Ann		Weatherford, Evelyn

Absent Senators

Barnhill, Carol- absent – proxy: none
Bittle, Tony – absent - proxy: None
Bramblett, Sandra – absent – proxy Edna Phelps
Cambron, Christopher – absent – proxy: None
Freeman, Tami - absent – proxy :none
Lee, Sharon – absent- proxy: Sherri Eskridge
McMillin, Donna – absent – proxy: none
Nelson, Vic – absent - proxy: Terrie Rolland
Jackson, Philip – absent – proxy: none

Agenda

- 1 Call to order**
The meeting was called to order at 2 p.m.
- 2 Minutes and Treasurer’s Report Approved**
November minutes were approved. Copies of account expenditure and balances as of Jan. 20 2004 were distributed. Balances in the accounts were:

Staff Senate Discretionary Account - \$2,762.93
Staff Senate ASU Account - \$2,645.81
Santa’s Tribe Discretionary Account - \$11674.00
Santa’s Tribe ASU Account - \$1,031.45 (For report copy, email sbramble@astate.edu)

3	<p>Dr. Glen Jones, Executive Assistant to the President Comments by Dr. Jones: "Diversity"</p> <ul style="list-style-type: none"> • Diversity is the process of building an inclusive environment on campus - both in programs and people. • Benefits of diversity initiative: access to multiple perspectives that allows us to better serve our students; helps fulfill university mission statement. • A strategic plan for diversity is in draft form as part of the university strategic plan. When it is made available for review, he invites questions, comments and suggestions from everyone. • Diversity awareness training is planned for the future. Will help all to identify and understand personal biases and to better understand people with different opinions and cultural practices. What we learn about those differences will help us work better with everyone. Training will be coordinated by unit and attendance will be strongly encouraged • It is a myth that ASU is hiring unqualified employees in order to meet diversity initiative goals. Only those who meet the qualifications set forth for a position can be hired. • Students must be served at the highest level regardless of people's personal opinions. • Achieving diversity at ASU has begun but will likely be a 6-7 year process. <p>Dr. Jones said he invites calls, e-mails and personal visits to discuss any matter relating to diversity.</p>
4	<p>Educational Stipend Feedback: A recommendation was made to increase the stipend to \$100. President McCay said questions and comments should be directed to senators Tami Freeman and Elaine Poynter.</p>
5	<p>2004 Holiday Calendar President McCay said Dr. Wyatt is interested in knowing of any adverse consequences of the two-week closing in December. She asked that comments be sent to her by email or campus mail. Senators were asked to contact their constituents for input.</p>
6	<p>Medical facility open President McCay said a memo was recently sent to all employees letting them know of the First Care medical facility available on campus. Those insured through ASU may use this facility even if their primary care physician does not work there. The \$20 cop-ay will apply. Employees can go there anytime without a referral from their primary care physician. However, referrals to other physicians must still come from the primary care physician. People with injuries received during work should go to the Wilson Health Center (same facility, different entrance).</p>
7	<p>Other Business New business. Pam Davis, Human Resources, ex-officio, said over-the-counter drug purchases (excluding vitamins) can now be reimbursed through the 125 Plan.</p>
	<p>The meeting adjourned at 3:15.</p>
	<p>V. Nelson/L. Cremeens</p>