

**STAFF SENATE MINUTES**  
**January 19, 2005**

Call to Order: 2 p.m.

Senators Attending: Tony Bittle, Barbara Coker, Patrick Dixon, Dylan Fisher, Ann Ford, Tami Freeman, Victor Hill, Donna Kirksey, Roger Lee, Jerrod Lockhart and Judy McCay

Absent: Jeff Bailey, Carol Barnhill, Margaret Brewer, Mark Clark, Carolyn Douglas, Jeff Gulley, Toni Holt, Carolyn Reece and Evelyne Weatherford

Proxies: Lola Langley for Carol Barnhill, Charlene Walton for Carolyn Douglas and Terrie Rolland for Vic Nelson

Guests: Chris Enger, Paula Lynn, Lauren McMorries, Lori Roach, Martha Spack and Natalie Turney

The meeting was called to order by President Tami Freeman.

The minutes of the of the November meeting were read and approved.

The Treasurer's Report was given by Treasurer Ann Ford and approved by the Senate. Balances in accounts are as follows:

E&G	\$2335.62
Santa's Tribe	\$2721.95
Staff Senate Discretionary	\$3412.38
Santa's Tribe Discretionary	\$9277.74

Paula Lynn, Director of Admissions, explained the Campus Recruitment Program to be implemented on campus. The program is aimed at target groups, i.e. admitted freshmen for Fall 2005, Honors Eligible Admitted Students, Undergraduate Freshmen and Transfer Applicants, High School Senior Inquiries and Seniors Who Have Not Responded to the \$1000 Scholarship Offer. These groups will be contacted by Faculty Honors and Admissions staff, student telemarketers and other campus volunteers.

The goal is to increase campus recruitment in all areas.

Mrs. Lynn thanked the Staff Senate for their involvement and intent in what the Office of Admissions is doing. She also reminded everyone that Spring Preview Day will be March 31.

Lori Roach, Director of Human Resources, spoke concerning routine preventative health care options and smoking cessation programs. Routine physicals are paid up to \$500 annually per member. Reimbursement for the smoking cessation program will be paid at 100% after the member has paid the PCP co-pay. Any OTC patches or prescribed would have a \$25 copay per 34 days supply.

Natalie Turney, chair for the General Assembly to be held in March, announced that Dr. Wyatt, Mr. Jennus Burton and Dr. Rick Stripling will be the speakers. She promised it to be an interesting and informative meeting and asked if anyone would like to volunteer their services to contact her or Vice-President Victor Hill.

Vice-President Hill mentioned that staggered terms which were initially put in place to make sure that the Staff Senate body maintained good continuity in it's membership has some how gotten off track. Thirteen of the present 22 member group are scheduled to be rotated off in May 2005.

There are only four members scheduled to come off in May 2006 and five in May 2007. He believes we need to correct the stagger to the initial plans of our bylaws. It was the consensus of the Senate that no voting was needed and that the VP had the responsibility to make the correction.

An update on the Banner Project was presented by Program Manager Margaret Watson. The hardware is in place and will be up and running. ITS will be hiring someone to train all who will use the system. At this point, everything seems to be on schedule.

Ann Ford, Chair of the Staff Picnic, reported that the committee was in place and will be meeting soon to set a date. Volunteers are still needed as well as items for the auction. She asked that if you are interested in donating items to please contact her.

President Freeman asked the Senators to review the proposed 2005 Holiday Schedule. ASU will observe 11 paid holidays and New Year's Day 2006 will be observed on Friday, December 30, 2005 since January 1 falls on Sunday. This proposal will be going before the Academic Calendar Committee for discussion.

Sue Southard, Stipend Committee, announced that the stipends had been presented for the Spring 2005 Semester. The recipients were Tina Beeler, Jen Eggers, Alana Etter, Ashley Jaynes and Tia Wheeley. The stipends were \$200 each.

Also, Freeman reported that the chairperson of the newsletter committee has resigned. Due to the lack of interest in the publication it will be done away with.

Martha Spack, Student Activities Board, presented the SAB Movie Series for the spring semester. Movies are shown on Wednesday and Friday nights beginning at 5, 7 and 9 p.m. in the theater in the Student Union. Everyone is welcome.

Lauren McMorries, Student Union Fitness Club Coordinator, told the Senate of the Faculty/Staff memberships available for \$120 per semester and \$60 for both summer terms. Memberships can be purchased at the Cashier's Window in the Administration Building or through payroll deduction. Fitness club classes began January 18<sup>th</sup>.

Chris Enger, Health Program Coordinator, announced that ASU has been challenged by St. Bernards Regional Medical Center to participate in the Arkansas Fitness Challenge to begin February 28. The program will last 13 weeks and will be chaired by President Wyatt and Dr. Herman Strickland. The major goals of the challenge are to involve employees in exercising, provide organizational events for employees and have initial and final assessments of measures designated in the program and, most importantly, to WIN. He also noted that the Health Fair will be March 3.

Everyone was reminded that the next meeting will be Feb. 16, 2005 at 2 p.m. in the Dean B. Ellis Library Boardroom.

The meeting was adjourned at 3:28 p.m.