

STAFF SENATE MINUTES

July 21, 2004

Call to Order: 2:00 p.m.

Person Attending: Carol Barnhill, Tony Bittle, Margaret Brewer, Mark Clark, Barbara Coker, Patrick Dixon, Carolyn Douglas, Ann Ford, Tami Freeman, Victor Hill, Donna Kirksey, Roger Lee, Jerrod Lockhart, Judy McCay, Don Neldon, Carolyn Reece

Proxies: None

Absent: Chris Cambron, Jeff Gulley, Toni Holt, Phillip Jackson, Vic Nelson and Evelyne Weatherford

The meeting was called to order by President Tami Freeman.

The minutes of the June 16, 2004 meeting were read and approved unanimously by the Senators.

Ann Ford, Treasurer, submitted the Treasurer's Report . A motion to approve the report was made by Victor Hill and seconded by Carol Barnhill and unanimously approved by the Senate. Balances in accounts are as follows:

| | |
|-------------------------------------|------------|
| E&G | \$ 443.03 |
| Santa's Tribe Agency Account | \$ 1041.45 |
| Santa's Tribe Discretionary Account | \$13210.62 |
| Staff Senate Discretionary Account | \$ 4400.38 |

President Freeman presented the President's Report and reported that ITS was in the process of initiating a new way blasts e-mails on campus would be received. E-mails be will sent out enmasse to a particular list serve and groups from the originator. This would prove to be more efficient and less time-consuming.

There were no Standing Committees or Shaved Governance Committee updates.

Other committee updates were from By-Laws, Wellness and Stipend Committees. There were no reports from the Public Relations or Employee Suggestion Committees.

By-Laws: Carol Barnhill reported that the committee has not met recently,, but are in the process of preparing a rough draft to be presented at the August meeting. At that time, input from Senators on additions or deletions will be considered.

Wellness Committee: Victor Hill reported that the Fringe Benefits Committee will meet this Fri., July 23. The committee will be looking at ways to satisfy and accommodate the needs of employees to ensure success of the program.

Education Stipend: Elaine Poynter stated that the committee has met in the past few weeks and still needs a representative from the Para-Professional Category to complete the committee. As soon as the committee is in place, they will be meeting in the next few weeks to prepare a proposal The proposal will be presented at the August meeting.

In relation to the committee, President Freeman mentioned she had been contacted by Marilyn Brewer, President's Office, asking that the Staff Senate consider appointing a retired university employee to this committee. Ken Cooper, University Police (retired) and Mary Ann Haines, Career Placement (retired) were suggested. These names will be forwarded to the President's Office for consideration.

In New Business, Senator Margaret Brewer, said she had been approached by her constituents about implementing a 30-minute lunch break, making the work-day 8 a.m. to 4:30 p.m. Since Staff Senate does not have the authority to make this change, it was suggested that she contact Human Resources. Also, Senator Brewer will contact other universities in the state for their policies concerning this matter.

Senator Don Nelson expressed concern from his constituents about employees receiving \$25 for various parking violations. He also stated there was a \$5 charge for appealing a citation to the University Traffic Committee. President Freeman said she would ask Tammy Fowler, Assistant Vice-President for Student Affairs, to address the Staff Senate on the issue at the August meeting.

With no more business, the meeting was adjourned at 2:40 p.m.

The next meeting will be Wednesday, August 18, 2004 at 2:00 p.m. in the Dean B. Ellis Library, 8th Floor, Boardroom.

Respectfully submitted,
Donna Kirksey
Secretary