

Staff Senate Meeting

March 21, 2002 @ 9:00 am, Board Room, Dean B. Ellis Library

Present: Donna Bollinger, Sandra Bramblett, Laura Cremeens, DA Davis, Renita Gray, Janet Hardin, Robin Hicks, Peggy Hunt, Sharon Lee, Donna McMillin, Hope Phillips, Diane Monroe for Elaine Poynter, Mary Beth Jones for Lanny Tinker, Mike Rippy. Absent/Excused: Shane Copeland, Beth Ephlin, Clint Halcom, Kathy Meyer, Tami Murray, Anthony Passalacqua, Jim Steele.

Agenda

1. **Call to Order.** President Phillips called the meeting to order at 9:00 am.
2. **Minutes.** The February 22, 2002 minutes were reviewed and approved. Motion to approve by Senator Bramblett; seconded by Senator Hunt. Unanimously approved.
3. **Treasurer=s Report.** Senator Bramblett reported the following balances as of March 20, 2002. Motion to approve by Senator Hicks; seconded by Senator Gray. Unanimously approved.
 - C Staff Senate account - \$1,512,95
 - C Santa=s Tribe ASU account - \$1,401.30
 - C Santa=s Tribe Foundation account - \$3,114.99
 - C ASU Staff Senate agency account - \$1,696.13
4. **Picnic Committee Report.** Ms. Rhonda Clifton, Committee Chair, updated the Staff Senate on the progress of the upcoming Staff Picnic to be held on May 21, 2002 from 11:00 am - 1:30 pm at the Pavilion.
 - C Donations are being solicited and accepted for the silent auction.
 - C Hamburger and buns being donated by Sodexo Marriott.
 - C Sign-up sheet was distributed to staff senators by asking everyone to bring either a dish of potato salad, baked beans, or cole slaw.
 - C Seeking volunteers to bring charcoal, lighter fluid, and heavy duty aluminum foil. Contact Ms. Clifton at extension 2024.
 - C Will be sending e-mail campus wide looking for staff to help serve food, work the silent auction, cook, clean-up, the day of the event.
 - C Looking for staff talent (voice/sing, band, musical talent, etc.) to entertain during the picnic. If you know of a talented colleague, contact Ms. Clifton.
5. **Shared Governance Committee Openings.** A campus-wide e-mail seeking staff to volunteer to serve on shared governance committee=s for 2002-2003 has received tremendous response. Committee appointments will be finalized and forwarded to President Wyatt=s Office within the next few weeks. Anyone interested may contact President Phillips.
6. **Health Care Informational Meetings.** Reminder that staff input is being solicited as the Human Resources Office prepares to survey the health care market for additional opportunities for ASU employees. Informational meetings for the campus community will be held in the Choctaw Room and Osage Room on March 25, 27, and 29th. A handout was distributed to senators with specific times.
7. **Academic Calendar.** The Academic Calendar recommendation has gone through the shared governance process. Dr. Wyatt has reviewed the recommendation and sent it back to the Academic Calendar Committee to Aconsider a 15-week fall semester to include a 2-day recess taken at the first of Thanksgiving week. This would suspend classes and labs for the entire week in which Thanksgiving Day falls. In this consideration, please also calculate when the

semester would begin and end, and when finals occur.@ President Phillips will keep Staff Senate updated on the progress.

8. Old Business.

C Distinguished Performance Awards. Nominations are due to Janet Hardin, Committee Chair, on March 22, 2002.

C Staff Senate Elections are currently in progress. New senators should be appointed within next few weeks. Plan is to invite new senators to next meeting before they officially begin in May.

9. New Business.

C Agency Account. Senator McMillin asked for clarification on use of funds currently in Staff Senate Agency Account. Cookbook fundraiser has resulted in current balance in account. President Phillips noted that no resolution had been made to the use of the funds. Senator Hicks and Past-President Barnhill noted that one option discussed when we opened the account was for a possible scholarship, but that the Staff Senate had not made a definite decision on the use of the funds. Senator Hunt mentioned that at the time we starting selling cookbooks it was to help raise funds to supplement the current operating budget. President Phillips agreed to go back through the previous Staff Senate minutes to clarify the intent. (Note: No resolution in minutes earmarking funds for specific use per President Phillips.)

C Status of CLIP. Mr. Gary Harper, Information and Technology Services, inquired on the status of CLIP for the current fiscal year. President Phillips mentioned that at this time we still did not know if CLIP would be funded for the fiscal year, but that staff were encouraged to continue to fulfill their requirements when at all possible or to seek alternatives if budget constraints or limitations caused staff to be unable to meet their original plan due to travel plans, etc. President Phillips stated that should staff choose to stop fulfilling their CLIP plan this fiscal year that this was a personal choice employees made regardless of funding possibilities since permanent funding had never been secured from the inception of the program. Senator Hicks stated that staff had participated fully in the development and implementation of the program as well as having the opportunity to address questions or concerns as the program progresses.

Next meeting: Thursday, April 18 in Reng Center - Choctaw Room.

Meeting adjourned at 9:25 a.m.

Upcoming Dates To Remember:

Distinguished Performance Award Ceremony - Wed, May 8, 1:30 pm, Fowler Center

Staff Picnic - Tues, May21, 11:00 am - 1:30 pm, Pavilion