

Arkansas State University
Staff Senate Meeting Minutes
October 15, 2008

The Arkansas State University Staff Senate met on Wednesday, October 15, 2008, in the Dean B. Ellis Library Board Room on the ASU-Jonesboro campus.

I. Call to Order

President Rosemary Freer called the meeting to order at 2:00 p.m.

II. Roll Call

Attendance was taken:

Cindy Bode – present	Peggy Hunt – present
Sandra Bramblett – present	Jennifer Janski – proxy R. Gray
Darryl Brotemarkle – absent	David Kenley – absent
Phareta Calkin – proxy Adams	Helen McCoy – present
Jon Carvell – present	Donna McMillan – present
Kaye Childs – present	Terry Merriweather – present
Jennifer Clack – present	Sharon Milligan – present
Diana Corder – proxy D. Long	Elaine Poynter – present
Ellena Cox – present	Gail Rasberry – present
Angela Daniels – present	Jerry Sailor – present
Tammy Fowler – present	Vicki Walker – present
Rosemary Freer – present	Randy West – absent
Regina Gilbert – proxy A. Massie	Joyette White – present
Janet Hardin – present	Randy Martin – present
Victor Hill – present	VACANT- tech/para-prof

III. Approval of Minutes

The minutes of the September meeting were approved as distributed without revision.

IV. Treasurer's Report

The Treasurer's report was accepted with motion per Hill and seconded by Sailor.

V. Wellness Program Update – Chris Enger, Coordinator

Enger reported 230 participants in the Walktober event, and Diabetes services being provided. Upcoming activities included the Maintain Don't Gain program, with weigh-in prior to Thanksgiving and weigh-out after the New Year. New services would be available through the campus health care provider beginning after January 1st.

VI. Old Business

A. PAPER VOTE on Shared Governance Oversight Committee – Elaine Poynter/Rosemary Freer
Voting on the SGOC proposal by paper ballot, the senate rejected the proposal 22-2.

B. Town Hall Meeting Follow-up/transcription of notes – Donna McMillan/Gail Rasberry
McMillin expressed thanks to all senators assisting with the meeting. She requested feedback and suggestions for future meetings. Rasberry reported sketchy notes and after discussion it was deemed inadequate for distribution. Also discussed was the option of recording the meeting in future instances so that staff members unable to attend would have a method of hearing, first hand, the responses of administration to the submitted questions and questions from the floor.

C. Centennial Steering Committee Update – Gail Rasberry/Jennifer Clack
Rasberry circulated a sample of the letter and attachments mailed to retired providing them with information and forms for purchasing a block on the quilt project. Packets were initially mailed to 90 retired staff members and an additional 20 retirees were slated to receive packets within the week. Clack reported minimal sales to date and requested that senators re-send the information to their constituents.

D. Staff Senate Booth at the Benefits Fair
Milligan asked for assistance with the booth, requesting door prize gifts and decoration materials. Senators volunteering to obtain giveaways were asked to have the items to Sharon by the 27th.

VII. New Business

A. Vote on System Handbook - Shared Governance

After discussion, motion per Fowler, seconded by McCoy, to accept the Handbook with editorial changes was approved.

B. Vote on Weapons Policy – Shared Governance

Past President Martin expressed support for the proposal and provided reasoning behind its need. Motion per Fowler, seconded by McCoy, was approved by vote to support the proposal.

VIII. Announcements and Reminders

A. Benefits Fair: October 29 – 10 a.m. til 3 p.m.

B. Next meeting: November 19, 2008 2:00 p.m. Freer asked senators to wear their red Staff Senate shirt for the senate photo, and senators were to meet on the interior steps of the Library prior to the meeting.

C. Staff Senate website conversion and maintenance would be provided by Ryan Pierce beginning immediately. Lisa Glasco stepped down due to increased job responsibilities and time constraints. The senate agreed to purchase a plaque and card for Glasco to be presented at the November meeting.

IX. Adjournment

Meeting adjourned.

Respectfully submitted,
Gail Rasberry
Secretary, Staff Senate