

**Staff Senate Meeting Minutes**  
 Wednesday, February 18, 2009 2:00 p.m.  
 Dean B. Ellis Library Board Room

I. Call to Order

President Freer called the meeting to order at 2:00 pm and proceeded to address the agenda.

II. Roll Call (present unless noted otherwise):

Cindy Bode	Peggy Hunt (proxy C. Sheperd)
Sandra Bramblett	Jennifer Jasinski (proxy C. Enger)
Darryl Brotemarkle	David Kenley – absent
Phareta Calkin	Helen McCoy (proxy M. Shep. Taylor)
Jon Carvell	Donna McMillan
Kaye Childs	Terry Merriweather
Jennifer Clack	Sharon Milligan
Diana Corder	Elaine Poynter
Ellena Cox	Gail Raspberry
Angela Daniels – absent	Jerry Sailor – absent
Tammy Fowler – absent	Vicki Walker
Rosemary Freer	Randy West – absent
Regina Gilbert	Joyette White
Janet Hardin	Carol Barnhill (Parl.)
Victor Hill	Randy Martin (Ex-offi) – absent
VACANT- tech/para-prof	

III. Approval of Minutes

The minutes of the January meeting were approved as distributed via motion per Senator Hill, seconded by Senator Clack, and unanimous vote.

IV. Treasurer’s Report

The Treasurer’s report was reviewed and submitted for file.

V. Wellness Program Update – Chris Enger, Coordinator

Enger reported the “Biggest Loser” competition ongoing with 100 people signed up. He distributed handouts of information on the BCBS website “My Blueprint” as well as the HealthConnect program. Insurance services he mentioned included health coaching and health education. He asked that anyone interested in these or other wellness programs visit their website.

VI. Old Business

A. Report on Shared Governance Oversight Committee – Pres. Freer

-- New appointments/First meeting/Draft Proposal

Freer reported the SGOC had met once to date, all staff positions had been filled, and listed staff committee members Senator Carvell, Senator Daniels, and staff members Laura Cremeens and Randy Martin. She noted a lot of confusion and stated there was still a “long way to go” and informed the senate that there were

a lot of proposals now being processed and that senators should be prepared to deal with the backlog in the near future. She also stated that as we strive to improve the process, the senate should discuss the introduction of a proposal to remove the shared governance policy from any and all employment handbooks and become a stand-alone document, and asked senators to comment on the draft she had developed. Senator Bode motioned and Senator Carvell seconded to approve the draft but after discussion the motion was tabled pending further review and re-write to include more history regarding the issue and improve clarity.

B. Proposed Holiday Schedule – Jennifer Clack

Senator Clack reported voting on the schedule resulted in 396 votes for the 4-day option and 99 votes for the 2-day option. The Senate agreed to move forward with the appropriate recommendation.

C. Report on Centennial Quilt - Gail

Senator Rasberry reported that 55 quilt blocks had been sold so far and that progress was being made on the preparation of the submitted information and actual production of the blocks. Cremeens had reported that block bases were almost complete. Scanning of photos, editing and scanning of text would be the next step followed by topstitching. Blocks would be photographed and uploaded to a website that the senate could utilize to possibly sell additional blocks. Thirty-six different fabrics were used in the quilt, each block containing three.

D. Report on Centennial Celebration– Pres. Freer

Freer reported details concerning the celebration were beginning to be released, and noted March 31<sup>st</sup> at 5:00pm would be the “line-up” of floats at the campus Quadrangle, where music and refreshments would be provided and participants could continue float work into the night if needed. April 1<sup>st</sup> was noted as the official kick-off of the celebration with a picnic, dignitaries, and parade in the afternoon. More info would be forthcoming in the near future.

E. Community Involvement

i. USPS – Sen. Bode

Bode reported Saturday, May 9<sup>th</sup>, as the date of the drive, and listed three options for senators to volunteer. They were (1) 9:00am – 1:00pm at street level, driving up and down streets collecting donations placed on the curb by postal workers or donors, (2) 1:00pm – 5:00pm at the post office dock assisting with unloading and sorting of donations, and (3) working as attendant at a collection station at Kroger on Caraway Road. She mentioned that participatory t-shirts would be available for \$10.00, and Bode routed sign-up sheets for all.

ii. Special Olympics – Sen. West

West was absent from the meeting but a sign-up sheet was routed for participation in the even slated for April 24<sup>th</sup>.

- F. In-crowd – Sen. Rasberry  
Rasberry reminded the senate that the website would be undergoing significant changes in lieu of the university's conversion to the content management system dotCMS, and felt the need to explore the options available more closely prior to committing to a decision. A committee was formed to review the options, which included Ryan Pierce (by default as the volunteer staff member for conversion to dotCMS) and Senators Carvell, Clack, Bode, and Rasberry.
  
- VII. New Business
  - A. Technology Fee Appropriations  
Discussion of what monies could be utilized for and where the need lies, including resuming of the desktop replacement policy (every four years for AAR, three years for other divisions on campus).
  
  - B. Special Events Committee: May Picnic – Sen. Calkin and C.Enger, Co-Chairs  
The committee is in need of volunteers to help plan the event and participate in set-up, serving, clean-up and other associated needs. Also, \*all\* senators were asked to assist with the acquisition of donations for the auction. Senators obtaining donations should contact Calkin or Enger for procedural information.
  
  - C. Nomination/Elections for Staff Senators – Sen. Bode  
Bode reported upcoming senatorial elections and progress in establishing the roster of eligible staff members in each EEO category experiencing a vacancy, and clarified that current senators filling the term of another were eligible for election.
  
- VIII. Announcements and Reminders  
Next meeting: March 18, 2009 2:00 p.m.
  
- IX. Adjournment  
Motion per Sen. Clack, seconded by Sen. Bode, resulted in the adjournment of the meeting.

Respectfully submitted,  
Gail Rasberry  
Secretary