

Staff Senate
 Dean B. Ellis Library Board Room
 January 21, 2009
 MEETING MINUTES

I. Call to Order

The meeting was called to order by President Freer at 2:00 p.m. and agenda items addressed as follows.

II. Roll Call

Due to the late arrival of Sec. Raspberry, roll was called by VP-C Clack. Attendance noted below.

Cindy Bode – present	Peggy Hunt – present
Sandra Bramblett – present	Jennifer Jasinski – present
Darryl Brotemarkle - proxy Don Neldon	David Kenley – present
Phareta Calkin – present	Helen McCoy – present
Jon Carvell – proxy Carole Arrington	Donna McMillan – present
Kaye Childs – present	Terry Merriweather – absent
Jennifer Clack – present	Sharon Milligan – present
Diana Corder – present	Elaine Poynter – present
Ellena Cox – present	Gail Raspberry – present
Angela Daniels – present	Jerry Sailor – present
Tammy Fowler – absent	Vicki Walker – present
Rosemary Freer – present	Randy West – present
Regina Gilbert – present	Joyette White – present
Janet Hardin – proxy Jan Woodruff	Carol Barnhill–present Randy Martin–present
Victor Hill – present	VACANT- tech/para-prof

III. Approval of Minutes

Motion per Senator Hill seconded per Senator McCoy to approve the minutes as distributed of the regular November meeting. Motion carried. Upon the arrival of Sec. Raspberry, required revisions were announced and new motion for acceptance of revised minutes was made by Senator Hill, seconded by Pres. Freer, and the motion carried.

IV. Treasurer’s Report

Treasurer’s Report was presented, reviewed, and filed for audit purposes. Awards expenses discussed briefly, noting that E&G funds could not be used for awards and expenses would need to be paid from discretionary funds.

V. Stipend Thanks

Pres. Freer passed thank-you cards around from recipients of stipends, and thanked Sen. Carvell, Sen. Calkin, and committees, for their hard work.

- VI. Staff Senate Website-Jonathan Picklesimer
Brochures were distributed for information on the In.Astate (aka Accesspoint) and discussion was led by Picklesimer regarding the Staff Senate website. New university website policy recently changed, whereas external facing websites were to be designed for potential students and parents. Information and resources for employees and current students were designated for relocation to the internal web portal, In.Astate. Discussion of the existing group feature and the possibility of utilizing it in place of a “website” was discussed, and Picklesimer indicated that would be a preferred location because of the features for file storage, photo files, etc. Sen. Rasberry questioned the possibility of making the main group site public, and adding sub-groups (requiring special access permission) for senators and officers. Further discussion was planned although no decisions were finalized.
- VII. Wellness Update
Report stated 110 individuals enrolled in the “Biggest Loser” program, and announced the annual “Fitness Challenge” beginning February 1st. Participants would be allowed to register as teams or individually.
- VIII. Old Business
President Freer reported attendance at the Board Of Trustees conference call on December 12, 2008, also attended by Senators Poynter, Clack, and Carvell, at which the proposal to combine IGOC and AGOC into an SGOC oversight committee was passed as written in lieu of Staff Senate’s rejection. Freer also reported that no contact had been made with her regarding SGOC activities, to date.
- IX. New Business
- A. Community Involvement Project
President Freer informed the senate that she had been approached by staff member Laura Cremeens about establishing some kind of participation by the senate in a worthy, community based project. Discussion was positive and resulted in a motion by Senator Bode that Staff Senate adopt one or two community projects in which to participate to increase visibility at ASU and in the community. Motion seconded by Senator McCoy was passed upon vote. Discussion continued regarding what projects the senate would be most comfortable committing to. This resulted in a motion by Senator Walker, seconded by Senator Hill, to adopt the suggestions of Sen. Bode (NEA Food Bank-annual postal collection) and Sen. West (Special Olympics-annual event on campus). Motion passed. Sen. Clack agreed to create sign-up sheets for each event, to be available at the next regular meeting.
- B. Proposed Holiday Schedule
HR Director Lori Roach informed the senate of two prospective holiday schedules for the coming year, and made copies of each available. Discussion resulted in the senate deciding to post each version in an electronic voting booth so that senators would have more time to review the details of each prior to making a decision. Sen. Clack stated that she would make the arrangements and email the link to all senators. Pres. Freer assured Roach that the senate would provide a recommendation at the next regular meeting.

X. Announcements & Reminders

Sen. Rasberry reminded the senate that election of new senators was approaching, with nominations in March and elections in April. New officers would also be elected in May. Categories with upcoming elections due, and the Senators completing their term, were listed as:

- Executive Managerial/Admin --- Jasinski
- Non-Faculty Professional --- Daniels (completing term of S.Smee), Merriweather, and Walker
- Service/Maintenance --- Milligan
- Skilled Crafts --- Sailor, West
- Secretarial/Clerical --- White (completing term of L.C.Kennedy)
- Technical/Para-Professional – Vacant

Senator Cox thanked the senate for being selected for the employee stipend, and Senator McCoy proudly announced that the new campus recycling program, in the first six months, had already exceeded collections for all of last year and thanked the staff for their participation.

XI. Adjournment

The meeting was formally adjourned.

Respectfully submitted,

Gail Rasberry
Staff Senate Secretary