

## STAFF SENATE MINUTES

September 15, 2004

Call to Order: 2 p.m.

Persons Attending: Carol Barnhill, Tony Bittle, Margaret Brewer, Mark Clark, Patrick Dixon, Ann Ford, Tami Freeman, Jeff Gulley, Victor Hill, Toni Holt, Donna Kirksey, Roger Lee, Judy McCay

Proxies: Dylan Fisher for Mark Clark, Jeff Bailey for Philip Jackson, Carol Roberts for Vic Nelson, and David Shaw for Jerrod Lockhart

Absent: Chris Cambron, Barbara Coker, Carolyn Douglas, Philip Jackson, Jerrod Lockhart, Don Neldon, Vic Nelson, Carolyn Reece and Evelyne Weatherford

Guests: Vicki Fletcher, Jason Lincoln, Lori Roach, Sue Southard, Natalie Turney and Tia Wheeley

The meeting was called to order by President Tami Freeman.

The minutes of the August meeting were read and approved with corrections.

The Treasurer's Report was read by Treasurer Ann Ford and approved by the Senate. Balances in accounts are as follows :

E&G	\$ 2,659.00
Santa's Tribe Agency Account	\$ 1,041.45
Santa's Tribe Discretionary Account	\$ 13,506.62
Staff Senate Discretionary Account	\$ 4,412.38

President Freeman introduced Jason Lincoln from the Department of Campus Recreation. He announced that a Poker Walk would be held in cooperation with the Student Health Center, University Police Department and Lambda Chi Fraternity. The dates are Sept. 22, Oct. 20, Nov. 17, Feb. 23, Mar. 23 and Apr. 30. A flyer was passed out to Senate members and will be also be posted across campus and information will be available on the web. The Department felt like this would increase health awareness among the college community. The Senate was urged to help make this known across campus.

The Senate was informed by President Freeman that we have had two senators resign. They were Philip Jackson and Mark Clark. Dylan Fisher, Residence Life, was appointed to replace Mark Clark and Jeff Bailey to replace Philip Jackson. These appointments are effective immediately.

President Freeman reminded the senators of the dedication of Bookout Plaza, Sat., Sept. 25 beginning at 10 a.m.

## **Committee Reports**

### **Bylaws**

Carol Barnhill presented the changes to the Bylaws on behalf of the committee and asked if anyone had other changes that needed to be made. There were none. Senator Barnhill then moved on behalf of the committee to accept the changes as presented to the senators in writing. Roger Lee 2<sup>nd</sup> and the motion carried. Senator Barnhill stated that the Bylaws would be brought up to date on the staff senate web site immediately.

### **Public Relations**

Vicki Fletcher reported that the committee met Sept. 14 and plans are in place for the first issue of the staff newsletter "Staff Matters" to be published October 1. She expressed her thanks to the committee and all those who worked diligently to see this come to fruition.

### **Wellness**

Victor Hill stated that the Wellness Program has been approved and will be implemented Spring 2005. Information will be sent to supervisors outlining guidelines for participants. This information is being compiled and will be available soon.

### **Employee Stipend**

Committee Chairperson Elaine Poynter and committee member Sue Southard presented the final draft of the stipend application and fielded questions from the Staff Senate. The application process is open to any current ASU staff members or their dependents taking ASU-Jonesboro credit hours in any undergraduate, graduate, or doctoral program. Courses must be taken for credit, not audit. Senator Fisher made a motion to approve the stipend and Senator Hill seconded the motion, which passed unanimously. The application will be placed on the Staff Senate web page. Human Resources volunteered to include the application form or a link on their website. Applications will be accepted October 1 through November 1, 2004. The awards for Spring 2005 will be announced before the Christmas break.

### **Other Business**

Senator Margaret Brewer reported on the 30-minute lunch break

Senator Carol Barnhill inquired about the Senate possibly sponsoring a seminar concerning legal issues for the elderly. She pointed out that since a lot of us have elderly parents that we serve as caregivers for that this would be beneficial. One suggestion was that we invite an attorney so that we may field questions concerning problems that we

may encounter. President Freeman asked Senator Barnhill to prepare a draft as to what topics we might want covered and ask for input for others. This would be presented at the October meeting.

President Freeman announced that Lori Roach, Human Resources, replaced Pam Davis as the representative from that area. Mrs. Roach reminded the senate of the Benefits Fair on October 28 and urged the senate to help promote this within the ASU community.

With no other business, the meeting was adjourned at 2:58 p.m.